

**Holding Deposit Receipt**

Move-In Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Current Address: \_\_\_\_\_

The applicant agrees to rent housing accommodations located at: (street/apt#/city/state/zip

code) \_\_\_\_\_

for a period of one year from scheduled move-in date. The applicant posts a holding deposit in the amount of \$\_\_\_\_\_. This holding deposit shall be applied toward the tenant's security deposit after the application process is complete and the prospect is approved for residency. In the event the application for residency is not approved or the residence is not ready for occupancy, the deposit will be returned to the applicant. If the applicant fails to sign the rental agreement, fails to provide additional funds for occupancy, or does not take occupancy on the scheduled move-in date above, all of the holding deposit will be retained by the owner/manager.

By signing below, applicant acknowledges receipt of a copy of this notice.

Date: \_\_\_\_\_ Money received \$ \_\_\_\_\_ by check # \_\_\_\_\_

**Screening Disclosure**

1. **Disclosure.** The owner intends to investigate the information that you have set forth on your application. This may include obtaining a credit report or other report from a credit bureau or tenant screening service confirming information that you have set forth in your application. The landlord may also contact prior landlords, employers, financial institutions, and personal references.
2. **Screening Fees.** Before the owner will conduct this review of your application, you must pay a tenant screening fee. The owner/manager charges a fee of \$\_\_\_\_\_. The owner/manager acknowledges receipt of this fee. This fee represents payment for costs incurred for a credit report or other screening report, long-distance phone calls, and for time spent calling landlords, employers, financial institutions, and personal references.
3. **Applicant Rights.** You have a right to dispute the accuracy of the information provided by the tenant screening service, credit bureau, or the entities listed on your application who will be contacted for information about you. The credit bureau utilized by the corporation is Experian and/or Transulon.
4. **Copy Received.** By signing below, applicant acknowledges receipt of a copy of this notice.

Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Manager \_\_\_\_\_ Date: \_\_\_\_\_